

Survey Building- FAQ and Troubleshooting

Below, you will find some commonly asked questions around Alchemer's **Build** tab. Explore other FAQ & Best Practices content [here](#).

- + Can I create a survey from a Word document?
- + Importing surveys from other survey platforms
- + What is a Thank You Page?
- + How do I set up a question to allow multiple answers?
- + Why can't I have a blank question title, answer option, or column header
- + Should I use a Textbox Question or an Essay Question?
- + How do I allow a specific answer format like email or number?
- + Does Alchemer offer pre-built lists of answer options?
- + Can I make a question required?
- + What are Reporting Values and do I need to customize them?
- + Can I add or update answers in bulk?
- + Can I add Not Applicable or None of the above options to my questions?
- + Is it possible to randomize the order of question answers?
- + Can I change the order of my survey questions/pages?
- + Is there a spell check feature I can use when building my survey?
- + Should I delete or disable my unwanted survey question?
- + I deleted a question/page, can I bring it back?
- + How do I find Question and Page IDs?
- + Why am I getting an "Invalid Question ID XX Check Your Merge Code" error?
- + Why can't I see my survey changes?
- + What is an Action?
- + Send Email Action message not updating?
- + What is the difference between a Text/Media Element and Page Description?
- + How can I show response ID in my survey?
- + Why am I getting a "There Was An Error Saving Your Question" error?